Rationale:
- Fundraising contributes to the school’s ability to provide a diverse range of quality programs.

Aims:
- To supplement “Government Provided” funds to the school to enrich curriculum programs and resources, improve student welfare, facilities, community relations and the school environment.

Implementation:
- School Council will have a Fund Raising sub-committee with a core responsibility of conducting fund raising activities to raise money for the school. Events will be decided by School Council on an annual basis.
- All fund raising proposals must have prior approval of the School Council except those related to Junior School Council which the Principal will approve and oversee.
- All fund raising events must have appropriate internal control mechanisms.
- Fundraising monies will be allocated on the basis of priorities identified by School Council in consultation with staff and the school community and must have a specific purpose so that contributors understand the purpose of the activity. However, the ultimate decision remains with School Council.
- Areas for funding will include, but not be limited to:
  - Improvement of school grounds
  - Teaching and learning resources, training, professional development and programs
  - School community events
- Funds will only be approved for spending in the year following the actual fundraising eg: funds raised in 2013 cannot be spent until 2014.
- $2000 will be available annually for staff to utilise for improving teaching and learning through the purchase of resources, training or the provision of specific programs. Staff will be required to present to Council a written proposal outlining the amount required, an implementation plan and a process for evaluating outcomes. Council will allocate funds at the beginning of each year, based on the submitted proposals. Any funds not spent will be held until the end of the year for ad hoc allocation, however, if not allocated by the end of the school year funds will be returned to the main fundraising account.
- $500 will be allocated annually to the community and grounds sub-committee for the running of school community events such as BBQ’s at working bees, parent coffee mornings etc.
- Funds will be allocated annually for the running of school community events – eg: parent coffee mornings etc
- Finance sub-committee will have responsibilities including providing advice and recommendations to school council in relation to voluntary contributions, sponsorships and donations.
- School Council will seek voluntary contributions from parents in accordance with departmental requirements and expectations.

References:
- School Council has the potential to hire school facilities to outside bodies when the facilities are not required for school purposes and also have the responsibility to establish the terms and conditions of use. Such agreements may have insurance implications.
- Any fund-raising directly related to the leasing of promotional space on fences, buildings or land is subject to approval from the Department of Education prior to entering into any agreements.
- Appropriate sponsorships will be sought from industry and commerce so long as they benefit the school, have educational value, and do not involve associations with undesirable products, services or companies.
- Any fund raising involving major raffles or bingo must be undertaken with the permission and under the instructions of the Raffles & Bingo Permits Board.
- All fundraising activities will be identified as such, and will only involve voluntary participation.
- All profits (and losses) associated with fundraising activities will be reported to the wider community.
- All transactions related to fundraising activities will be reported to School Council.

**Evaluation:**
- This policy will be reviewed regularly as part of the school’s three-year review cycle.

This policy was last ratified by School Council in....

June 2014