

Unleashing Potential

Manifold Heights Primary School

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Manifold Heights, 3218
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7th November 2022

Dear Parents & Guardians,

Please find attached the 2023 Prep Voluntary Financial Contributions. The school makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

Schools provide students with free instruction to fulfil the standard Victorian Curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to maintain our curriculum experiences and offerings as well as continue the increased support for our diverse learners.

Contributions can be made directly to our booklist supplier Paperchase Office National online or directly to the school via Bpay, Credit Card, Eftpos, Cheque or Cash. We kindly request your payment by the end of **Term 1, Thursday 6th April 2023**.

For further information on the Department's Parent Payment Policy please see a one page overview attached to this letter.

Yours sincerely,



Christian Smith
Principal



Mathuri (Madhu) Subramaniam
School Council President

Curriculum Contributions Items and activities that students use, or participate in, to access the Curriculum.	Amount
Art Materials Consumable materials students take possession of e.g. drawing and painting materials.	\$17.00
Classroom Materials Consumable materials students take possession of for cooking, craft, inquiry, performing arts, special events and transition.	\$64.00
Student Diary	\$8.00
Online Subscriptions	
Essential Assessment	\$14.00
Sunshine Online	\$5.00
TOTAL CURRICULUM CONTRIBUTIONS	\$108.00
Other Contributions For non-curriculum items and activities.	Amount
Classroom Resources Supports the cost of new or replacement equipment, materials and resources.	\$50.00
Specialist Program Resources Supports the cost of new or replacement equipment, materials and resources.	\$50.00
Oval Redevelopment Supports the cost of the planned oval redevelopment.	\$100.00
TOTAL OTHER CONTRIBUTIONS	\$200.00
Tax Deductible Contributions	Amount
Building Fund Support renovations, upgrades and maintenance of school infrastructure. Suggested contribution: \$50.00	
TOTAL TAX DEDUCTIBLE CONTRIBUTIONS	

Extra Curriculum Items & Activities Optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. The cost of extra-curricular items and activities will be confirmed throughout the year. Approximate costs are listed below for your information.	Amount
Excursions & Incursions	\$90.00
Swimming Program	\$88.00
APPROXIMATE TOTAL EXTRA CURRICULUM ITEMS & ACTIVITIES	\$178.00

Financial Support for Families

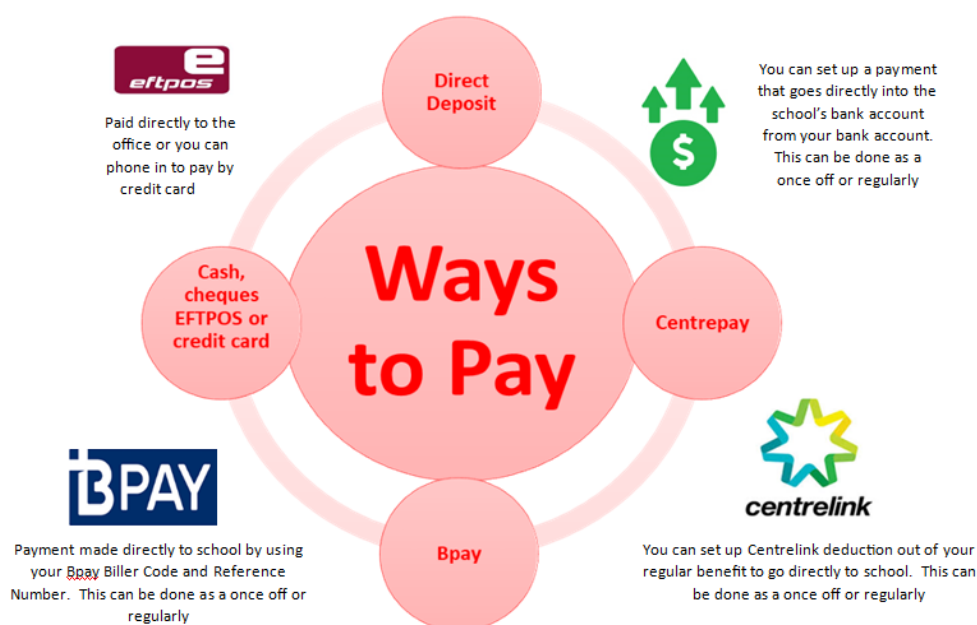
Manifold Heights Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports and Excursions Fund
- State Schools Relief (SSR)
- Payment Plans for Extra-Curricular Items & Activities

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements please contact our Business Managers, Jessie Burney or Jacque Clancy on 5229 9643. These discussions are strictly confidential with a focus on supporting students in their learning at the school.

CATEGORY	TOTAL
Curriculum Contributions	\$108.00
Other Contributions	\$200.00
Tax Deductible Contributions	
	TOTAL
	\$308.00

Payment Methods



Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

Booklist Items	Quantity	Amount
Staedtler Noris Club Jumbo Triangular Graphite Pencil 2B	2	\$1.70
Staedtler 920 Glue Stick 35g	5	\$7.10
School Scissors 178mm	1	\$1.05
Columbia Maxi Learners Coloured Pencils Formative Pack 10	1	\$4.55
Staedtler Noris Club Twister Crayons 6mm Pack 12	1	\$4.20
Mega Scrapbook 100gsm 64 Page 330 x 240mm	6	\$8.10
Premium Writing Book 24mm Dotted Thirds 70gsm 64 Page 330x240mm Turtle	1	\$1.35
Highlighter Initiative Chisel Assorted Wallet 6	1	\$3.30
Faber-Castell Connector Whiteboard Markers Assorted Wallet 6	3	\$25.92
Faber-Castell Connector Marker Pen Assorted Wallet 12	1	\$3.96
Book Folio Green	1	\$13.75
Educational Colours Chair Bag Blue	1	\$7.95
Pictor Premium Project Book Plain 24mm 335x245 Dotted Thirds 64 Page Astro	1	\$1.72
Double Sided Whiteboard 400 x 300mm Magnetic	1	\$6.00
TOTAL BOOKLIST ITEMS		\$90.65

Paperchase Office National will provide the schools booklist items in 2023. All booklist items used by each year level will be listed online and will be **delivered directly to the school** the week prior to school commencing in 2023. Please ensure your order is placed by **Sunday 11th December 2022**. Booklist items orders received after **Sunday 11th December 2022** will incur a late packing fee of \$5.00 per booklist and may not be delivered prior to Term 1, 2023.

All online orders for booklist items will require payment via Credit Card or Debit Card. Should you not have one of these cards please contact our Business Managers, Jessie Burney or Jacquie Clancy on 5229 9643.

2023 Booklists are available at <http://booklist.paperchase.com.au>

School Code: BTSMHPS

Please ensure that you select the correct student year level for 2023